

## **Community Service Officer Job Announcement**

The City of Edwardsville is seeking to hire a Community Service Officer. The Community Service Officer is responsible for interpreting and enforcing municipal ordinances, codes and regulations. The duties involve identifying code violations, performing field inspections and working with property owners to resolve code issues. Additional duties include performing right-of-way inspection; reviewing active construction projects for adequate erosion control; performing animal control duties; and performing various public works duties such as mowing and snow removal.

Minimum Qualifications: High School diploma/GED, Associate Degree preferred; 1–3 years of code enforcement, construction inspection or related experience; and a valid Kansas motor vehicle operator's license. Starting pay: \$16.62/hour.

The employee should possess strong communication, organizational and computer skills and knowledge of Excel. Job applications should be submitted to Tammy Snyder, Public Works Director, at 690 S. 4<sup>th</sup> Street, Edwardsville, KS 66111.

A job application and full job description can be found at [www.edwardsvilleks.org](http://www.edwardsvilleks.org).