

**APWA KC Metro Chapter
Facilities & Grounds Committee Meeting**

Meeting Minutes

July 14, 2022

12:30pm

via Zoom

Present: Dan Brown Walter P Moore
Dan Maginn Dake Wells Architecture
Stephanie Boyce City of Raytown

Absent: None

On this date the attendees listed above met to discuss the following items:

- Discussed updates on Action Items from last meeting:
 - The tour of the Prairie Village Public Works Building and Happy Hour is scheduled for July 20th at 3:30pm and advertised. Happy Hour will immediately follow the tour at Gravity, the new bar and restaurant located in the old Blue Moose location. The cost is \$15 and will include two drink tickets and appetizers. At the time of this meeting there were four (4) people registered to attend. The event will be included in the next e-blast sent out by the chapter.
 - Panel event for September 8th was discussed. We decided to have it at Raytown City Hall in the newly renovated council chambers. It will be a breakfast event starting at 8:00am and ending at 10:00am. We will offer a virtual option for attendees at no cost. The cost for in-person, with breakfast, will be determined, but should be minimal considering there are no facility costs. PDHs/CEUs will be offered. Brown will let the chapter Executive Committee know of the date and time to see if there are any issues. Brown will also have a draft flyer for the event prepared for Boyce's and Maginn's review.
 - Boyce did not have any update for the joint event she's working on.
- Update to calendar of events discussed:
 - PV Public Works Facility Tour and HH July 20th at 3:30pm at the Prairie Village Public Works Building.
 - Panel event September 8th – breakfast at Raytown City Hall Council Chambers
 - F&G Certificate in late September / early October
 - Joint event in November

Action Items:

- Boyce to reach out to Jermel and Bryan with Overland Park to discuss potential topic, date, location, speaker and lunch options.
- Maginn to develop narrative for panel event and meet with proposed panel to discuss further.
- Brown to reach out to Executive Committee regarding Sept 8th event, develop draft flyer for event and circle back with APWA National about F&G Certificate training.

Next meeting: August 10, 2022 – 8:30am - via Zoom