



**APWA KC Metro Chapter  
Facilities & Grounds Committee Meeting**

Meeting Minutes

*May 11, 2022*

*8:30am*

*via Microsoft Teams*

**Present:** Dan Brown                      Walter P Moore  
                  Dan Maginn                     Dake Wells Architecture  
                  Stephanie Boyce                   City of Raytown

**Absent:**                    None

On this date the attendees listed above met to discuss the following items:

- Boyce may need to change future meeting times due to her new role with the city and other meeting commitments. She will find out for sure and let everyone know.
- Discussed updates on Action Items from last meeting:
  - Brown reached out to Keith Bredehoeft and gave him June 15<sup>th</sup> (Brown now has conflict on the 16<sup>th</sup> so that wasn't offered) as a possible date for the tour and happy hour networking event. Also offered the week after as an option. Initial thought is a tour of the facility and then a networking happy hour at BRGR located nearby. Tickets can be sold that will include two drink tickets and appetizers.
  - Boyce still needs to reach out to Jermel and Bryan with Overland Park to discuss potential topic, date, location, speaker and lunch options for future joint meeting with another organization.
  - Maginn spoke with Ingrid Bunn. She said she is too busy to commit to participating on the panel. He spoke with Georgia Sizemore with Johnson County Parks & Rec, and she agreed to join the panel and just needs to know the date to confirm. Andrew Cooper will participate virtually if he can't make an in-person trip. The group discussed defining this event/topic a little further and establishing a date prior to the PV Public Works Facility Tour event. That way we can begin promoting the event at that time.
- Update to calendar of events discussed:
  - PV Public Works Facility Tour and HH week June 15<sup>th</sup> or a day the week after. Brown to confirm with Keith B.
  - Panel event in late July / early August
  - F&G Certificate in late September
  - Joint event in November

**Action Items:**

- Boyce to reach out to Jermel and Bryan with Overland Park to discuss potential topic, date, location, speaker and lunch options.
- Maginn to develop narrative for panel event and determine a date prior to Prairie Village Public Works Facility Tour event.
- Brown to coordinate Tour of Prairie Village Public Works Facility and Happy Hour.

*Next meeting: June 15, 2022 – 8:30am - via Zoom (Stephanie out May 30<sup>th</sup> to June 10<sup>th</sup>)*