

**APWA KC Metro Chapter
Facilities & Grounds Committee Meeting**

Meeting Minutes

February 2, 2022

8:30am

via Microsoft Teams

Present: Dan Brown Walter P Moore
 Dan Maginn Dake Wells Architecture
 Stephanie Boyce City of Raytown

Absent: None

On this date the attendees listed above met to discuss the following items:

- Group worked on finalizing our goals for 2022:
 - Discussed other professional organizations we could team with for a joint meeting in 2022.
 - Boyce provided a couple suggestions in her 1/14/22 email.
 - Boyce to reach out to some other organizations the group discussed.
 - We want to host an informational luncheon on the APWA's Facilities & Grounds Certification Program. Brown to reach out to the National Committee Chair.
 - Have an event/luncheon focused on RFQs – how to develop, advertise and select. Including contracts such as mowing, snow removal, etc. Maginn to lead this effort and brainstorm some ideas.
 - Also discussed the possibility of hosting a networking event where we could tour a recent facility constructed.

Action Items:

- Brown to reach out to current National F&G Chair regarding training and promotion for certification program.
- Brown to complete a draft of the 2022 Goals for the Committee.
- Boyce to reach out to other professional organizations to discuss possibly co-sponsoring an event.
- Maginn to brainstorm RFQP Roundtable event and develop draft.

Next meeting: March 9, 2022 – 8:30am - via Zoom