

**APWA KC Metro Chapter
Facilities & Grounds Committee Meeting**

Meeting Minutes

January 12, 2022

8:30am

via Microsoft Teams

Present: Dan Brown Walter P Moore
 Dan Maginn Dake Wells Architecture
 Stephanie Boyce City of Raytown

Absent: None

On this date the attendees listed above met to discuss the following items:

- Discussed changing the meeting platform from Teams to Zoom for ease of connection.
- Brown reviewed the goals from 2021 to discuss what is still relevant and to get Boyce's feedback since she is new to the committee.
 - Boyce thinks a meeting focused on the certification program would be good to keep as a goal. Brown to reach out to current F&G National Chair.
- Discussed goals for 2022:
 - Boyce pointed out that parks & rec staff with cities typically handle much of the grounds maintenance, so when we reach out to possible attendees for events we need to keep that in mind.
 - Boyce brought up the idea of having a joint meeting with whatever organization many of the parks department staff are involved with. She will reach out to Raytown's Parks Director to get their thoughts.
 - Boyce had the idea of having an event/training/meeting that focused on the RFP process. The group discussed possibly having a round table discussion focused on this topic with architects, owners, engineers, etc.
 - Group decided on setting a goal of having three events in 2022.

Action Items:

- Brown to change meeting platform from Teams to Zoom.
- Brown to reach out to current National F&G Chair regarding training and promotion for certification program.
- Brown to complete a draft of the 2022 Goals for the Committee.
- Boyce to reach out to Raytown's Parks Director to discuss professional organizations parks staff are typically involved with.
- Brown to follow-up to email to Tom Jacobs from MARC regarding funding.

Next meeting: February 9, 2021 - 8:30am - via Zoom